



TRUMBULL COUNTY  
**Mental Health and Recovery Board**

Board Meeting Minutes

April 19, 2022 4:30 P.M.

**Members Present:** Charles Baldwin\*, Jane Boutwell, Carl Clark, Virginia Cluse, Lance Grahn, Thomas Harwood, Carol Henderson, Larry Pavone\*, Maria Placanica, David Spies, Deborah Tominey, Julia Wike, John Wilson

**Members Absent:** Louise Kline, Rachel Nader, Judith Toles

**Staff Present:** April Caraway, Katie Cretella, Laura Domitrovich, Carol Holmes-Chambers, Attorney Brendan Keating, John Myers, Valdeoso Patterson, Patricia Shepherd

**Guests Present:** Vince Brancaccio\* (Help Network), Heather Craver\* (Cadence), Gary Seech\* (Glenbeigh), Joe Shorokey\* (Alta), Tammy Weaver\* (Coleman)

*\* virtual attendees*

**Preliminary**

1. President Virginia Cluse called the meeting to order at 4:30 P.M., followed by the Pledge of Allegiance.
2. Secretary Jane Boutwell called the roll of members and certified that a quorum was present.
3. A moment of silence was observed in remembrance of Board member Cindy Klein who died on April 1st.
4. David Spies made a motion, seconded by Lance Grahn, to approve the March 15, 2022 Board meeting minutes. The motion passed unanimously.

**Report from the Executive Director**

1. State Update – ED Caraway updated the Board on the OneOhio Opiate Settlement. The County Commissioners approved the agreement on April 13, 2022 and the regional steering committee is being assembled. Joseph Rossi CEO of Direction Home of Eastern Ohio has been appointed and township representation has been assured. The Commissioners named Duane Piccirilli, ED of the Mahoning County Mental Health and Recovery Board, as interim regional representative to the OneOhio Foundation Board and ED Caraway as alternate interim regional representative. ED Caraway discussed the Ohio Suicide Prevention Foundation’s flyer, “How to Talk to Someone About Suicide.” The flyer contains information about suicide and helpful suggestions about interacting with individuals who may be considering suicide.
2. Local Update – Our Culture of Quality onsite review will take place on April 28–29. A representative from the Board Association and a peer from another ADAMHS Board will conduct the review. Vice-President Carol Henderson and Matt Kresic, CEO of Cadence Care Network, will represent the Board of Directors and the provider network, respectively.

There has been no news from the OhioMHAS regarding the appointment of Laura Green to the Board of Directors. April spoke with the two commissioners independently regarding the re-appointment of two current Board members whose terms will expire at the end of June.

Updated overdose data for Calendar Year 2021 was briefly reviewed and compared to data for CY 2021 and 2022. Although the 2021 total for fatal overdoses did not exceed the 2017 total, the 2021 total was the second-highest annual total since the Coroner's Office began tracking in 2007.

3. Finance Report – Patricia Shepherd, CPA, reviewed the March 2022 unaudited Revenue and Expenditure Reports, noting several areas of what appear to be under- and over-spending. She also noted that the percentage under the heading “Percentage of FY22 Budget” should be 75 percent (not 67 percent). Budgetary adjustments were discussed at the Budget and Finance Committee's meeting on April 12th and were reported under “Committee Reports” (below).

### **Committee Reports**

1. Addictions and Mental Health Program Committee – Vice President Carol Henderson summarized the Committee's April 5th meeting, highlighting some of the presentations as reflected in the minutes.
2. Budget and Finance Committee – Treasurer Lance Grahn summarized the Committee's April 12th meeting at which actions were recommended in three areas: (1) adjustments to various budget line amounts, (2) change in the pay range for one staff position and change in title for one position; and (3) a 2% cost-of-living adjustment for all staff positions, beginning in FY2023.
3. Administrative Committee –ED Caraway stated that the Committee will meet on June 28th at 4:30. The agenda will include the annual evaluation of the Executive Director.

### **Announcements / Community Partnerships / Information**

ED Caraway highlighted the following items:

1. A Tribune article that describes a new student homeless program in Warren City Schools in partnership with Coleman Health Services.
2. A Board Association “fact sheet” on ADAMHS Boards' unique ability to conduct levies without some of the constraints facing other public levying entities.
3. A flyer from the Ohio Suicide Prevention Foundation on gun safety and suicidal risks.
4. The next Operation: EMPTY Medicine Cabinet, ASAP's safe medication disposal event, will take place on Saturday, May 7th at the Geauga – Trumbull Solid Waste District's facility on Enterprise Drive in Warren SW.
5. The ASAP Drug Summit – May 20, 2022.
6. The TCMHRB's Golf Outing will return on June 24th at Riverview Golf Club.

### **New Business**

1. Tom Harwood made a motion to approve the March 2022 Revenue and Expenditure Report held subject to audit. Maria Placanica seconded the motion, which passed unanimously.
2. Jane Boutwell made a motion to appoint Daniel McGlothorn and Mandi Workman, both of Coleman Health Services, as Health Officers, effective immediately. Carl Clark seconded the motion, which passed unanimously.
3. Lance Grahn made a motion to approve the FY2022 budget adjustments recommended by the Budget and Finance Committee. David Spies seconded the motion, which passed unanimously.

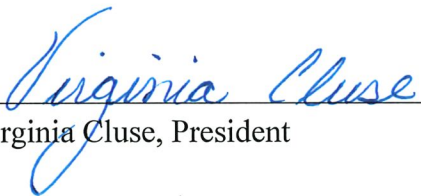
4. Tom Harwood made a motion to approve the salary schedule changes as recommended by the Budget and Finance Committee. Julia Wike seconded the motion, which passed unanimously.
5. Carol Henderson made a motion to approve a two percent (2%) cost of living increase for staff effective July 1, 2022 as recommended by the Budget and Finance Committee. Carl Clark seconded the motion, which passed unanimously.
6. At 5:09 PM Debbie Tominey made a motion to enter into Executive Session to confer with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action. Attorney Brendan Keating and Executive Director April Caraway are invited to join the Executive Session. Julia Wike seconded the motion. President Cluse stated that action is not anticipated when the Board returns to open meeting. A roll call vote was taken that passed unanimously.

At 5:20 PM the Board returned to open meeting.

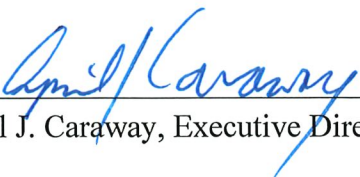
**Adjournment**


With no further business to conduct, the meeting was adjourned at 5:24 P.M. on a motion by John Wilson, seconded by Tom Harwood.

**Next Board Meeting – May 17, 2022 at 4:30 PM**

  
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Virginia Cluse, President

  
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Jane Boutwell, Secretary

  
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April J. Caraway, Executive Director

  
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Date

